PRESHUTE PARISH COUNCIL 2019/20

Minutes of the **EXTRAORDINARY GENERAL** **PARISH COUNCIL MEETING** held on the 3rd September 2019 at 7.00pm at 12 Manton Hollow, Marlborough, SN8 1RR.

**Present:**  Cllr H Wroth, Cllr I Wroth & Cllr J Upton.

**Apologies**: Cllr J Penn.

**In attendance**: Mrs S Roberts (Acting Clerk) & Peter Morgan.

Following the resignation of the Chair Cllr H Wroth opened the meeting.

Declarations of Interest – None

1. **Co-Option**

* Peter Morgan was co-opted onto the Council and signed the Declaration of Acceptance of Office. *Proposed by H Wroth, seconded by I Wroth.*

1. **Resignation**

* The Council accepted the resignation of Cllr Harold Sarsfield and thanks were expressed for his years of service to the Parish Council.

1. **Election of Chairman**

* Councillor Peter Morgan was elected as the new Chairman of Preshute Parish Council and signed a Declaration of Acceptance of Office. *Proposed by J Upton, seconded by I Wroth.*

1. **Appointment of Acting Clerk & RFO**

* The Council unanimously agreed to Sophie Roberts being appointed as Acting Clerk & RFO at the same hourly rate she is paid by Fyfield & West Overton Parish Council. *Proposed by H Wroth, seconded by P Morgan.*
* **Finance**
* **The Council noted the Annual Governance Statement 2018/19 had been completed and approved at the June Parish Council meeting.**
* **The Council noted the Accounting Statements 2018/19 had been completed and approved at the June Parish Council meeting.**
* **The RFO announced the commencement date of the exercise of public rights.**
* **The Parish Council confirmed it is exempt from External Audit for 2018/19 and meets the following criteria:**

Total gross income and total gross expenditure below £25K; **and** no public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account issued by its external auditor in the prior year; **and** been in existence since before 1/4/14 The Acting Clerk agreed to post out the exemption certificate. ***Action A Clerk***

* **The accounts for 2018/19 were approved.**

**Insurance** – it was noted the insurance was in need of renewal, the Acting Clerk agreed to renew this with Community First as soon as possible. ***Action A Clerk***

**Bank statements** – it was agreed a letter would need to be drawn up to change the address with the bank. ***Action A Clerk***

**Bus Shelter** – this is currently in need of repairs – Cllr Wroth agreed to obtain a couple of quotations. ***Action H Wroth***

**Manton Village Hall** – discussions had been previously held about a donation towards the Manton Village Hall – Cllr Joy Penn to be asked the amount to be considered. ***Action P Morgan***

* **A.O.B.**

A letter has been received from Wiltshire Council requesting the reinstatement of an old footpath on behalf of the Ramblers. It was noted the Parish Council were not aware of the existence of the footpath as this route to their knowledge was not in use and there was a footpath close by that was in regular use. Cllr P Morgan agreed to write to Wiltshire Council and request further details. ***Action P Morgan***

The Acting Clerk agreed to ask Wiltshire Council for an up to date map of the Parish footpaths and also of the Parish. ***Action A Clerk***

The meeting closed at 9pm This is the last page of the minutes

#### PLEASE NOTE

## Next PC Meeting is on Wednesday 20th November 2019 at 7.00pm at 12 Manton Hollow, SN8 1RR

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